

JACL - NCWNP DISTRICT AWARDS BANQUET & CELEBRATION

Crow Canyon Country Club, Danville

Saturday, April 6, 2019



Japanese American Citizens League

SAMURAI SPIRIT

Northern California Western Nevada Pacific District

SERVICE ♦ COURAGE ♦ INTEGRITY ♦ HONOR ♦ LOYALTY ♦ RESPECT ♦ COMPASSION ♦

CHAPTER INSTRUCTIONS

Forms, instructions, and details for our district's gala & fundraiser are available on the district website, www.jacl-ncwnp.org. Please make copies of these documents. **Distribute them to your membership at activities and through your newsletters.**

To make this event a success, we need each chapter's help and participation.

CHAPTER CHECKLIST

Use this checklist to make sure your chapter is doing everything it can to make this event a success.

- Get people to attend! ([Document #1 & 2-Flyer & Registration form](#))
 - Publicize.
 - Have your chapter sponsor a table.
 - \$70.00 individual, or \$650 for table of ten – **Early Bird deadline postmark by March 4.**
 - \$80.00 afterwards, or \$800 for table of ten – **Final deadline to register postmark by March 25.**
 - Send checks & registration to **Debbi Hatanaka**.

- Daruma Award-Unsung Heroes ([Document #3-Nomination form](#)): The district will be honoring one person from each chapter, selected by the chapter. Send nomination form & photo to **Janice Luszczyk** (**due January 10, 2019**).
 - Chapters are asked to host your honoree for the luncheon

- NCWNP Award of Excellence ([Document #4-Nomination form](#)) (**nominations due January 10, 2019**).

- Solicit ads & greetings for the program booklet ([Documents #5 & 6-donor letter & ad form](#)). Send ads, forms & checks to **Carol Kawase** (**due February 28, 2019**).

- Each chapter is asked to solicit silent auction items ([Documents #7 & 8-silent auction info & prize description form](#)). Send to **Thaya Mune-Craig**, or bring to the February 10th district council meeting. (**due no later than March 15, 2019**).

- Volunteer!** Or recruit someone in your chapter with a particular talent or expertise. (decorations, registration, publicity, silent auction, musician) Contact **Debbi Hatanaka**.

If you have any questions, call or email:

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